



Volunteer Role - Community Group (Camden) Volunteer

Purpose

To support the work of the group in the Kennedy Hall at our Centre in Camden.

Role

Our LIC Cook prepares food for people attending the Community Group and other areas in the Centre. Our Community Groups plays a vital role in providing a social engagement opportunity for those that access the service. We aim to provide a warm, welcoming environment for those that attend and to ensure that those using our service receive healthy, balanced meals.

Volunteers are at the heart of the service, and for the Camden Group we need volunteers to help in the kitchen (logistical) and in the café (client based).

Key tasks:

- Setting up the hall and space for activities and service.
- Food preparation: preparing and weighing vegetable ingredients prior to cooking (if interested in logistical side, subject to food hygiene training, which is provided).
- Welcome people as they arrive and help them to feel included and settled.
- Check in with people and follow up with staff about any concerns.
- Support with the preparation and serving of refreshments.
- Help facilitate the day's activities e.g., bingo, chair exercises, quizzes, and raffles.
- Help the clean-up of the venue to be ready for the next group.
- Follow confidentiality and safeguarding procedures (training will be provided)

Skills required for the role:

- Proactive, friendly.
- No previous formal kitchen or café experience required but you will need to be willing to learn and follow health and hygiene instructions.
- Volunteers will need to undertake an induction and the community development teams volunteer training and the food safety and hygiene training which can be completed online for volunteers wishing to be based primarily in the kitchen.

Do you have?

- A sociable nature and enjoy helping people.
- Good organisational skills.
- Reliability and ability to committed to this role.
- Excellent timekeeping.

Time commitment

- The opening hours are Tuesday, Wednesday, and Friday from 10am to 4pm in the Kennedy Hall, London Irish Centre.
- Shift times - 11:30am-3:30pm
- We can be flexible on timings, if need be, pre agreed before starting.

Supported by

Wellbeing Officer > Community Services

How to apply

Registration completed via [Beacon](#).

Further Information

- Out of pocket expenses' will be covered to pre agreed limits.
- If you would like to discuss this role further, please email **community@londonirishcentre.org**

WHAT HAPPENS AFTER YOU SUBMITT YOUR REGISTRATION FORM?

Registration completed via [Beacon](#).

1. Registration reviewed by the team.
2. Induction Session / Training Session attended.
3. DBS check carried out if applicable.
4. Full access given to view available shifts on Beacon.
5. First shift briefing

You are now ready to Volunteer!

Note: Please do tell a friend about us...

If this role is not for you, but you have a friend, family member or past/present colleague who may be interested in this volunteer role, please do forward role description to them. THANK YOU.